The content of this presentation is proprietary and confidential information of Genting Malaysia Berhad 198001004236 (58019-U). It is not intended to be distributed to any third party without the written consent of Genting Malaysia Berhad.
<table>
<thead>
<tr>
<th>Section</th>
<th>Pages</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. New Supplier Registration</td>
<td>5 - 23</td>
</tr>
<tr>
<td>2. Frequently Asked Questions (FAQs)</td>
<td>24 – 43</td>
</tr>
</tbody>
</table>
NEW SUPPLIER REGISTRATION

Please access our company website at: www.gentingmalaysia.com/procurement
Please read and understand the registration steps

Registration Steps:
Before you register online to be considered as a supplier of GCP, please read and understand the following steps:

Step 1: DOWNLOAD NOW
- Terms & Conditions of Supplier Registration (please print for Manual Acceptance)

Step 2: DOWNLOAD NOW
- General Terms & Conditions of Purchase Order for Services & Products (please print for Manual Acceptance)

Step 3: DOWNLOAD NOW
- Bidder Agreement (please print for Manual Acceptance)

Step 4: DOWNLOAD NOW
- Supplier Pre Qualification/Selection criteria

Step 5: DOWNLOAD NOW
- Online Supplier Registration Checklist (please ensure readiness of all the required documents / information before online registration)

Step 6: DOWNLOAD NOW
- Supplier Self-Registration User Guide
NEW SUPPLIER REGISTRATION

Click to start your Supplier Registration when you are ready

Important Note

Personal Data Processing Statement
(Group Centralised Procurement)

This Personal Data Processing Statement (“PDPS”) is prepared in accordance with the requirements of the Personal Data Protection Act 2010 (the “Act”). This PDPS sets out the policies and procedures of the Group with regard to your personal data and your agreement to the usage and processing of your personal data for purposes set out below.

I. Definition

1.1 “Group” means Genting Malaysia Berhad and/or its holding company, subsidiaries, related and associated companies and companies using or may be using the brands of “Genting” and/or “Resorts World”, regardless whether such company(ies) are incorporated in or outside Malaysia.

1.2 “Personal Data” means your name, age, gender, date of birth, address, email address, telephone number, photograph, opinions, comments and such other personal information or your views/opinions that are, have been and may be collected, compiled, processed and maintained with the Group from time to time.

Agreed to the “Important Note” above & Start Online Supplier Registration

Click here to start your supplier registration
NEW SUPPLIER REGISTRATION

You will be link to Ariba Online Supplier Registration

Ariba Sourcing

Register

To do business with Genting Malaysia Bhd on Ariba, you need an Ariba Commerce Cloud account. What is the Ariba Commerce Cloud?

If you already have an Ariba Commerce Cloud, Ariba Discovery or Ariba Network account, click here to log in: Login

Company information

Company Name:* |

Country:* United States [USA]

Address:* Line 1
Line 2
Line 3

City:

State:* Alabama

Zip:*
Complete the required fields with (*) and click “Register” when you are done.
NEW SUPPLIER REGISTRATION

Click the link to activate your Ariba account

Dear Joann Chung,

Thank you for registering your Ariba account. To complete the registration process we just need to verify your email address. Please click on the following link to confirm your address. This link will take you directly to your account where you can start using Ariba Discovery.

Click here to activate your Ariba account.

If you are unable to launch a browser using this link, copy the link and paste it into the address bar of any of the supported Web browsers to form a single-line URL.

https://service.ariba.com/Authenticator.aw/ad/confirmEmail?
key=72cY1LtuTcDjzyVGeYvaDeWH4de1m&app=Ariba&app=Discovery

After your registration process is complete, use the following URL to log in to your account: http://discovery.ariba.com

Sincerely,
The Ariba Team

https://discovery.ariba.com

Ariba, Inc., 3420 Hillview Ave, Bldg3, Palo Alto, CA 94304, USA
Ariba Privacy Statement | Ariba Data Policy | Ariba Help and Support

Click this link to activate Ariba Commerce Cloud account from the received activation email.
Genting Malaysia Berhad Requested Profile will pop out as below. You are required to complete the profile questionnaire accordingly.

1. Declaration on Acceptance of stipulated Terms and Conditions of Group Centralised Procurement (GCP).
   - Below are the mandatory fields for acceptance and you can abort the registration if you are not agreeable to such terms and conditions by clicking "Cancel" button at the top right hand corner.

   1.1 Are you agreeable to the attached (References) Terms & Conditions of Supplier Registration?

   - Unspecified

   1.2 Are you agreeable to the attached (References) General Terms and Conditions of Purchase Order for Services & Products?

   - Unspecified

   1.3 Are you agreeable to the attached (References) Bidder Agreement?

   - Unspecified

   1.4 By clicking the "Submit" button, you expressly agree to the terms & conditions of Genting Malaysia Berhad's Personal Data Processing Statement.
Below are the mandatory documents that need to upload accordingly

<table>
<thead>
<tr>
<th>Question No.</th>
<th>Process to be completed</th>
<th>Mandatory Documents</th>
</tr>
</thead>
</table>
| Question 1.1 | To be uploaded fully into Ariba portal | Terms and Conditions of Supplier Registration (Rev. 5)  
(Initial at every page and sign on the signature page with authorized personnel with position of Manager & above) |
| Question 1.2 | To be uploaded fully into Ariba portal | General Terms and Conditions of Purchase Order for Goods and Services (Rev. 22)  
(Initial at every page and sign on the signature page with authorized personnel with position of Manager & above) |
| Question 1.3 | To be uploaded fully into Ariba portal | Bidder Agreement (Rev. 2)  
(Initial at every page and sign on the signature page with authorized personnel with position of Manager & above) |
| Question 2.5 | To be uploaded fully into Ariba portal | Certificate for Incorporation – Form 9 / Section 17 (or equivalent for non Malaysian company) |
| Question 2.5 | To be uploaded fully into Ariba portal | Certificate of Change Company Name - Form 13 / Section 28, if applicable (or equivalent for non Malaysian company) |
| Question 2.9 | To be uploaded fully into Ariba portal | Notification of change in the Register of Directors, Managers and Secretaries/ Directors’ details - Form 49 /Section 58 (or equivalent for non Malaysian company) |
| Question 2.10 | To be uploaded fully into Ariba portal | SST Approval Letter issued by Royal Malaysian Customs (if applicable) |
| Question 3.2 | Key in the Shareholder Equity | Latest year of Statement of Financial Position/ Balance Sheet  
(should not be more than 2 years from your registration submission year) |
| Question 3.4 | Key in the Annual Turnover and upload Financial Statement (Balance Sheet & Income Statement) into Ariba portal | Latest year of audited Financial Statement  
(should not be more than 2 years from your registration submission year) |
## Question 1.1 – 1.4

### Complete all the mandatory fields with asterisk (*)

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1 Are you agreeable to the attached (References) Terms &amp; Conditions of Supplier Registration? * References</td>
<td>Yes, I accept &amp; attach herewith the duly signed T&amp;C</td>
</tr>
<tr>
<td>1.2 Are you agreeable to the attached (References) General Terms and Conditions of Purchase Order for Services &amp; Products? * References</td>
<td>Yes, I accept &amp; attach herewith the duly signed T&amp;C</td>
</tr>
<tr>
<td>1.3 Are you agreeable to the attached (References) Bidder Agreement? * References</td>
<td>Yes, I accept &amp; attach herewith the duly signed Agreement</td>
</tr>
<tr>
<td>1.4 By clicking the &quot;Submit&quot; button, you expressly agree to the terms &amp; conditions of Genting Malaysia Berhad's Personal Data Processing Statement * References</td>
<td>Yes, I accept &amp; attach herewith the duly signed Agreement</td>
</tr>
</tbody>
</table>
NEW SUPPLIER REGISTRATION

Download the latest version of Terms and Conditions:

1. Click “References” to view the “References Documents”

2. Click to view the document

3. Click “Save” to download the file

Do you want to open or save Terms & Conditions of Supplier Registration.pdf from s1.ariba.com?
Please complete and revert whole revised set of Terms & Conditions instead of the signature page only.

• Please make sure that you have indicate all the following details in your T&C:
  1. Initial at every page of T&C
  2. Company Name & Registration Number,
  3. Name of Authorized Signatory and Designation (Manager Level and above)
  4. Company’s Stamp
  5. Date signed

Next slide is the sample of complete details in T&C
EXAMPLE:-

ACKNOWLEDGMENT AND ACCEPTANCE

We, [YOUR COMPANY NAME] (Company Registration No. 1234567) hereby expressly declare and acknowledge that we have read and fully understand and we further confirm our agreement and acceptance of all the terms and conditions as above stated.

We hereby covenant and undertake that we will comply strictly with and observe all the terms and conditions as above stated.

(Signatory)
Name of Authorised Signatory & Designation: NAME, CEO
Company stamp: LIMITED
Reg. No. 1234567
Date: 31 MAY 2017

1. Initial at every page of T&C
2. Company Name and Registration Number
3. Name of Authorized Signatory and Designation (Manager Level and above)
4. Company Stamp
5. Date signed
NEW SUPPLIER REGISTRATION

Click the icon at the end of the question to upload your documents:

<table>
<thead>
<tr>
<th>Question</th>
<th>1 Declaration on Acceptance of stipulated Terms and Conditions of Group Centralised Procurement (GCP).</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1</td>
<td>Are you agreeable to the attached (References) Terms &amp; Conditions of Supplier Registration? (Yes, I accept &amp; attach herewith the duly signed T&amp;C)</td>
</tr>
<tr>
<td>1.2</td>
<td>Are you agreeable to the attached (References) General Terms and Conditions of Purchase Order for Services &amp; Products? (Yes, I accept &amp; attach herewith the duly signed T&amp;C)</td>
</tr>
<tr>
<td>1.3</td>
<td>Are you agreeable to the attached (References) Bidder Agreement? (Yes, I accept &amp; attach herewith duly signed Agreement)</td>
</tr>
</tbody>
</table>
NEW SUPPLIER REGISTRATION

Please read and understand the registration steps

View Comments

The following are comments for this question/term. If you have privileges you can add/edit/remove specific comments or More

<table>
<thead>
<tr>
<th>Comment</th>
<th>Attachment</th>
</tr>
</thead>
<tbody>
<tr>
<td>tc</td>
<td>1.1 - Terms &amp; Condition of Supplier Registration.pdf</td>
</tr>
</tbody>
</table>

1. Click “Remove” or “Add” to remove or add documents

2. Click “Done” when completed
NEW SUPPLIER REGISTRATION

Please read and understand the registration steps

2.5 Old Company Registration Number. Please attach Form 9 / Section 17 or Form 13 / Section 28 (if your company business had changed it name previously) *

Answer

* 123456-A

2.6 New 12 Digit Company Registration Number, e.g.: 198001004236 * (Please indicate "N/A" if not applicable)

* 198001004236

1. Key in Company Registration No. and attach Form 9
2. Please upload Form 13 if changed company name
3. Key in new Company Registration No.
2.9 Please furnish all your directors’ details as per below sample and attach Form 49.

(1) Name: Ali bin Alif,
I/C No: 600660-10-5123,
Nationality: Malaysian *

Answer

Type in directors’ details as per example and attach Form 49
NEW SUPPLIER REGISTRATION

SST Approval Letter issued by Royal Malaysian Customs (if applicable)

2.10 Sales & Service Tax (SST) Information

2.10.1 Has your company registered as SST supplier? Please provide the type of registration *

2.10.2 Please provide the SST registration number in comment column & attached SST Approval Letter (if any) by Royal Malaysian Customs *

* If not SST registered supplier, please indicate "NO" at comment column.

Answer *

- B18-1808-12345678

1. Select type of SST

SST-Registered (Manufacturer)

Non-registered SST supplier
SST-Registered (Manufacturer)
SST-Registered (Service Provider)

2. Key in SST number and attach SST Approval Letter (if any)
NEW SUPPLIER REGISTRATION

Latest year of Audited Financial Report

1. Refer to Balance Sheet e.g. (Non Current Asset + Current Asset) – (Non Current Liabilities + Current Liabilities)

2. Indicate year of latest Financial Report (e.g. 2018)

3. Please indicate the latest financial year

3.4 Annual Turnover of the latest financial year (please attach Financial Statement)

3. Refer to Annual Turnover/Revenue/Sales as stated in Income Statement
NEW SUPPLIER REGISTRATION

You will be notified through system email once your company being approved / rejected.

Genting Malaysia Berhad Requested Profile
* indicates a required field

Your customer has specifically requested that you complete the following profile information. After you complete the requested profile information, click Submit. You can click Save as Draft to save any values you may have edited without sending the changes to your customer.

Changes you make below may be subject to approval before they are accepted.

Question

1. Declaration on Acceptance of stipulated Terms and Conditions of Group Centralised Procurement (GCP).

Below are the mandatory fields for acceptance and you can abort the registration if you are not agreeable to such terms and conditions by clicking "Cancel" button at the top right hand corner.

1.1 Are you agreeable to the attached (References) Terms & Conditions of Supplier Registration ?

*  References=

Yes, I accept & attach herewith the duly signed T&C

1.2 Are you agreeable to the attached (References) General Terms and Conditions of Purchase Order for Services & Products ?

* References=

Yes, I accept & attach herewith the duly signed T&C

1.3 Are you agreeable to the attached (References) Bidder Agreement ?

* References=

Yes, I accept & attach herewith the duly signed Agreement

Click “Save as Draft” if you wish to save the details without sending and able to edit the details next time

Click “Submit” if you completed the requested profile information
FREQUENTLY ASK QUESTIONS (FAQs)

Note: For references once your company registration had been approved by Genting Malaysia Berhad.
# TABLE OF CONTENT

<table>
<thead>
<tr>
<th>Section</th>
<th>Question 1</th>
<th>Question 2</th>
<th>Question 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Login to Ariba Account</td>
<td>What if forgot the username?</td>
<td>What if forgot the password?</td>
<td>What if registered email address is invalid?</td>
</tr>
<tr>
<td>User Information</td>
<td>How to change User ID information?</td>
<td>How to add User in the company account?</td>
<td>How to create new role / assign role for user?</td>
</tr>
<tr>
<td>Profile Questionnaire</td>
<td>Where to update Genting Requested Profile?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Company Profile</td>
<td>Missing field in Company Profile?</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
FAQ - LOGIN TO Ariba ACCOUNT

Question 1: What if forgot the username?

Step 1: Click on the “Forgot Username” at login page
http://rwb.supplier.ariba.com

Enhance your profile for better leads
Check out our blog for tips to show up in more buyer searches and improve your leads. It’s free for suppliers to respond to SAP Ariba Discovery postings with the promo code, SAPARIBA2020.

SAP Ariba
Supplier Login
User Name
Password
Login
Forgot Username or Password
FAQ - LOGIN TO ARIBA ACCOUNT

Step 2: Key in the registered email address and submit

Step 3: You will receive email from Ariba Commerce Cloud
FAQ - LOGIN TO ARIBA ACCOUNT

Question 2: What if forgot the password?

Step 1: Click on the “Forgot Password” at login page
http://rwb.supplier.ariba.com

SAP Ariba

 Supplier Login

User Name

Password

Login

Forgot Username or Password

Enhance your profile for better leads

Check out our blog for tips to show up in more buyer searches and improve your leads. It's free for suppliers to respond to SAP Ariba Discovery postings with the promo code, SAPARIBA2020.
FAQ - LOGIN TO Ariba ACCOUNT

Step 2: Key in the registered email address and submit

Step 3: You will receive email from Ariba Commerce Cloud
FAQ - LOGIN TO Ariba Account

Step 4: Click the link provided in email to reset password

Reset your password

Hi,

Choose the account you want to reset the password for, and go to the corresponding link to reset your password.

<table>
<thead>
<tr>
<th>User ID</th>
<th>Password reset link</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="mailto:abc22@gmail.com">abc22@gmail.com</a></td>
<td>Click Here</td>
</tr>
</tbody>
</table>

Important: The link will expire in 24 hours

* If an error occurred when trying to reset this user's password using the email address provided, reset this user's password using this user ID.

Sincerely,
The Ariba Network Team
http://www.ariba.com
Question 3: What if registered email address is invalid?  
(Unable to retrieve username and password)

Please contact Ariba Helpdesk for any assistance via the followings method: -

* **Toll free number**
  1800-80-1448 or Callback Request

* **Log Case**
  [https://www.ariba.com/support](https://www.ariba.com/support)
Question 1: How to change User ID information?

Step 1: Click on the username icon and select “My Account”
FAQ – USER INFORMATION

Step 2: Click “Save” after information changed

[Ariba Sourcing interface]

- Username: abc22@gmail.com
- Email Address: abc22@spggenting.com
- First Name: Admin
- Last Name: Admin
- Business Role: Accounts Receivables
- Preferred Language: English
- Preferred Timezone: Asia/Kuala Lumpur

(My Account section of the Ariba Sourcing interface is shown.)
Question 2: How to add User in the company account?

Step 1: Click on the username icon and select “Setting”, followed by “Users”
FAQ – USER INFORMATION

Step 2: Click on “Manage Users” follow by “+” key

<table>
<thead>
<tr>
<th>Account Settings</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Customer Relationships</td>
<td>Users</td>
</tr>
<tr>
<td>Manage Roles</td>
<td>Manage Users</td>
</tr>
</tbody>
</table>

Users (488)

- Enable assignment of orders to users with limited access to Ariba Network.
- Require two-factor authentication (applies for all users of your organization)

Filter

Users (You can only search on one attribute at a time)

<table>
<thead>
<tr>
<th>Username</th>
<th>Enter username</th>
</tr>
</thead>
</table>

Apply | Reset

<table>
<thead>
<tr>
<th>Username</th>
<th>Email Address</th>
<th>First Name</th>
<th>Last Name</th>
<th>Ariba Discovery Contact</th>
<th>Role Assigned</th>
<th>Authorization Profiles Assigned</th>
<th>Customer Assigned</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
FAQ – USER INFORMATION

Step 3: Fill in the information and assign role (if any)

*Username must be in email format

Create User

Create a new user account and assign a role if needed assign them to a business unit. Ariba will email a temporary password to the address provided for the new user account. The account information entered here will not be modifiable after you click Done. However, you can modify role assignments at any time.

New User Information

- Username: *
- Email Address: *
- First Name: *
- Last Name: *
  - Do not allow the user to resend Invoices to the buyer's account.
  - This User is the Ariba Discovery Contact
  - Limited access

Office Phone:

Country: USA
Area: 1
Number: 

Role Assignment

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposals and Contracts Access</td>
<td>Access Proposals and Contracts</td>
</tr>
<tr>
<td>Evaluator</td>
<td></td>
</tr>
</tbody>
</table>
FAQ – USER INFORMATION

Question 3: How to create new role / assign role for user?

Step 1: Click on the username icon and select “Setting”, followed by “Users”
FAQ – USER INFORMATION

Step 2: Click on “Manage Roles” follow by “+” key

Account Settings

Roles (3)
Create and manage roles for your account. You can edit the role and add users to a role. The Administrator role can be viewed, but cannot be modified.

Filters

Permission

Select permission assigned

Apply  Reset

Role Name  Users Assigned  Actions
Step 3: Fill in the information and description (if any)

Create Role

* Indicates a required field

New Role Information

Name:* 

Description:

Permissions

Each role must have at least one permission:

<table>
<thead>
<tr>
<th>Permission</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account Hierarchy Administration</td>
<td>Manage your accounts to link and sign on to a child account</td>
</tr>
<tr>
<td>Child Account Access</td>
<td>Sign on to access a child account</td>
</tr>
<tr>
<td>Contact Administration</td>
<td>Maintain information for account contact personnel</td>
</tr>
<tr>
<td>Catalog Management</td>
<td>Set up and manage catalog-related activities</td>
</tr>
<tr>
<td>Payment Profile</td>
<td>Configure your payment profile</td>
</tr>
<tr>
<td>oXML Configuration</td>
<td>Configure account for oXML transactions</td>
</tr>
<tr>
<td>Company Information</td>
<td>Review and update company profile information</td>
</tr>
<tr>
<td>Transaction Configuration</td>
<td>Configure account for electronic transactions</td>
</tr>
</tbody>
</table>
FAQ - UPDATE GENTING REQUESTED PROFILE

Question 1: Where to update Genting Requested Profile?

Step 1: Click “View customer requested fields” as shown below

<table>
<thead>
<tr>
<th>Genting Malaysia Berhad Requested Profile</th>
</tr>
</thead>
<tbody>
<tr>
<td>All required customer requested fields have been completed.</td>
</tr>
</tbody>
</table>

**Public Profile Completeness**

- Enter a short description to reach 45% >

- There are no matched postings.

---

**View customer requested fields**

- Events
  - Title
  - ID
  - Event Date
  - Event Type
  - Participated

---

**Tasks**

- Name
- Status
- Due Date
- Completion Date
- Alert

---

No Items
Step 2: Click "Customer Requested" and enter to Genting Malaysia Berhad profile

Company Profile

<table>
<thead>
<tr>
<th>Basic (3)</th>
<th>Business (2)</th>
<th>Marketing (3)</th>
<th>Contacts</th>
<th>Certifications (1)</th>
<th>Customer Requested</th>
<th>Additional Documents</th>
</tr>
</thead>
</table>

* Indicates a required field

Sourcing Customer List

<table>
<thead>
<tr>
<th>Customer</th>
<th>Customer Requested Profile Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Genting Malaysia Berhad</td>
<td>Complete</td>
</tr>
</tbody>
</table>
Step 3: Genting Malaysia Berhad Requested Profile will prompt out as below:

Genting Malaysia Berhad Requested Profile

* Indicates a required field

Your customer has specifically requested that you complete the following profile information. After you complete the requested profile information, click Submit. You can click Save as Draft to save any values you may have edited without sending the changes to your customer.

Status: Submitted by aribasystem at 11/28/2018 05:55 PM

Changes you make below may be subject to approval before they are accepted.

Declarations:

1. Declaration on Acceptance of stipulated Terms and Conditions of Group Centralised Procurement (GCP).
   - 1.1 Are you agreeable to the attached (References) Terms & Conditions of Supplier Registration?
   - 1.2 Are you agreeable to the attached (References) General Terms and Conditions of Purchase Order for Services & Products?
   - 1.3 Are you agreeable to the attached (References) Bidder Agreement?

2. Company information
   - 2.1 Company Registered Name

Options:
- Yes, I accept & attach herewith the duly signed T&C
- Yes, I accept & attach herewith the duly signed Agreement

Buttons:
- Save as Draft
- Submit
Question 1: Missing field in Company Profile?

Please contact Ariba Helpdesk and request for Administrator Role
Ariba Helpdesk toll free number: 1800-80-1448

Company Profile

<table>
<thead>
<tr>
<th>Basic (3)</th>
<th>Business (2)</th>
<th>Marketing (3)</th>
<th>Contacts</th>
<th>Certifications (1)</th>
<th>Customer Requested</th>
<th>Additional Documents</th>
</tr>
</thead>
</table>

* Indicates a required field

Sourcing Customer List

<table>
<thead>
<tr>
<th>Customer</th>
<th>Customer Requested Profile Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Genting Malaysia Berhad</td>
<td>Complete</td>
</tr>
</tbody>
</table>
THANK YOU

RESORTS WORLD GENTING
GENTING HIGHLANDS,
69000 PAHANG DARUL MAKMUR,
MALAYSIA
www.rwgenting.com