ARIBA SUPPLIER REGISTRATION

USER GUIDE

Please access our company website at:
www.gentingmalaysia.com/procurement

PROCUREMENT

Home / Procurement

GROUP CENTRALISED PROCUREMENT (GCP)

GCP is a unit of Genting Malaysia Berhad and is implementing eSourcing as part of its procurement services to the Group.

Requests for Quotation/Proposal/Information will be conducted online. Only online registered suppliers will be invited to undergo the selection process.

Upon registration, your business information will be made available to GCP and its buyers to understand the nature and scope of the goods/services you can offer. Such information will be used to evaluate the suitability of your company and you will be contacted when a sourcing opportunity arises that matches your company's capabilities.

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Please read and understand the registration steps

Registration Steps:

Before you register online to be considered as a supplier of GCP, please read and understand the following steps

Step 1 — DOWNLOAD NOW — Terms & Conditions of Supplier Registration
(please print for Manual Acceptance)

Step 2 — DOWNLOAD NOW — General Terms & Conditions of Purchase Order for Services & Products
(please print for Manual Acceptance)

Step 3 — DOWNLOAD NOW — Bidder Agreement
(please print for Manual Acceptance)

Step 4 — DOWNLOAD NOW — Supplier Pre Qualification/Selection criteria

Step 5 — DOWNLOAD NOW — Online Supplier Registration Checklist – please ensure readiness
of all the required documents / information before online registration.

Step 6 — DOWNLOAD NOW — Supplier Self-Registration User Guide

Click to start your Supplier Registration when you are ready

Important Note

Personal Data Processing Statement
(Group Centralised Procurement)

This Personal Data Processing Statement ("PDPS") is prepared in accordance with the requirements of the Personal Data Protection Act 2010 (the "Act"). This PDPS sets out the policies and procedures of the Group with regard to your personal data and your agreement to the usage and processing of your personal data for purposes set out below.

1. Definition

1.1 "Group" means Genting Malaysia Berhad and/or its holding company, subsidiaries, related and associated companies and companies using or may be using the brands of "Genting" and/or "Resorts World", regardless whether such company(ies) are incorporated in or outside Malaysia.

1.2 "Personal Data" means your name, age, gender, date of birth, address, email address, telephone number, photograph, opinions, comments and such other personal information or your views/opinions that are, have been and may be collected, compiled, processed and maintained with the Group from time to time.

START ONLINE SUPPLIER REGISTRATION

Click here to start your supplier registration

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You will be link to Ariba Online Supplier Registration

Complete the required fields with (*) and click "Register" when you are done

User account information

* Indicates a required field

Name: * First Name   Last Name

Ariba Privacy Statement

Email: * [_____]

☑ Use my email as my username

Username: * [_____]

Must be in email format(e.g john@newco.com) ⓘ

Password: * Enter Password

Must contain a minimum 8 characters including letters and numbers. ⓘ

Repeat Password

Language: English ▾

The language used when Ariba sends you configurable notifications. This is different than your web b...

Enter more information for potential customers ▶

Ariba will make your company profile, which includes the basic company information, available for new business opportunities to other companies. If you want to hide your company profile, you can do so anytime by editing the profile visibility settings on the Company Profile page after you have finished your registration.
By clicking the Register button, you expressly acknowledge and give consent to Ariba for your data entered into this system to be transferred outside the European Union, Russian Federation or other jurisdiction where you are located to Ariba and the computer systems on which the Ariba services are hosted (located in various data centers globally), in accordance with the Ariba Privacy Statement, the Terms of Use, and applicable law.

You have the right to access and modify your personal data from within the application, by contacting the Ariba administrator within your organization or Ariba, Inc. This consent shall be in effect from the moment it has been granted and may be revoked by prior written notice to Ariba. If you are a Russian citizen residing within the Russian Federation, You also expressly confirm that any of your personal data entered or modified in the system has previously been captured by your organization in a separate data repository residing within the Russian federation.

☐ I have read and agree to the Terms of Use and the Ariba Privacy Statement

[Register]   [Cancel]

Click here to submit your registration

Click the link to activate your Ariba account.

SAP Ariba /\\

Dear

Thank you for registering your Ariba account. To complete the registration process we just need to verify your email address. Please click on the following link to confirm your address. This link will take you directly to your account where you can start using Ariba Discovery.

Click here to activate your Ariba account.

> Click this link to activate Ariba Commerce Cloud account from the received activation email.

If you are unable to launch a browser using this link, copy the link and paste it into the address bar of any of the supported Web browsers to form a single-line URL.

https://service.ariba.com/Authenticator.aw/ad/confirmEmail?
key=e7VoyILvtjTdDicyzVGenvaDeWH4deIm&anp=Ariba&app=Discovery

After your registration process is complete, use the following URL to log in to your account: http://discovery.ariba.com

Sincerely,
The Ariba Team
https://discovery.ariba.com

Ariba, Inc., 3420 Hillview Ave, Bldg3, Palo Alto, CA 94304, USA
Ariba Privacy Statement | Ariba Data Policy | Ariba Help and Support

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Genting Malaysia Berhad Requested Profile will pop out as per below. You are required to complete the profile questionnaire accordingly.

Your Ariba Commerce Cloud account is now active.

Genting Malaysia Bhd requests that you complete additional profile information as part of their Supplier Profile Questionnaire. You must complete and submit the additional profile information before you can access and participate in Genting Malaysia Bhd events.

Genting Malaysia Berhad Requested Profile

* Indicates a required field

Your customer has specifically requested that you complete the following profile information. After you complete the requested profile information, click **Submit**. You can click **Save as Draft** to save any values you may have edited without sending the changes to your customer.

Save as Draft	Submit

Changes you make below may be subject to approval before they are accepted.

| Question |
|---|
| ▼ 1 **Declaration on Acceptance of stipulated Terms and Conditions of Group Centralised Procurement (GCP).** |

Below are the mandatory fields for acceptance and you can abort the registration if you are not agreeable to such terms and conditions by clicking "Cancel" button at the top right hand corner.

1.1 Are you agreeable to the attached (References) Terms & Conditions of Supplier Registration ? * 📋 *
References ▾ — Unspecified ⌄

1.2 Are you agreeable to the attached (References) General Terms and Conditions of Purchase Order for Services & Products ? * 📋 References ▾ * — Unspecified ⌄

1.3 Are you agreeable to the attached (References) Bidder Agreement ? * 📋 *
References ▾ — Unspecified ⌄

▼ 2 **Company Information**

2.1 Company Registered Name *

*

Feedback

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1. Download the latest version of Terms and Conditions:

Question

▼ 1   **Declaration on Acceptance of stipulated Terms and Conditions of Group Centralised Procurement (GCP).**

Below are the mandatory fields for acceptance and you can abort the registration if you are not agreeable to such terms and conditions by clicking "Cancel" button at the top right hand corner.

1.1   Are you agreeable to the attached (References)
Terms & Conditions of Supplier Registration ? *   * | Yes, I accept & attach herewith the duly signed T&C   ∨ |

References▾

Reference Documents

Terms & Conditions of Supplier Registration.pdf   Yes, I accept & attach herewith the duly signed T&C   ∨

Download all attachments   s, I accept & attach herewith duly signed Agreement   ∨

References▾

1. Click "References" to view the "References Documents"

Do you want to open or save **Terms & Conditions of Supplier Registration.pdf** from **s1.ariba.com**? | Open | **Save** | ▼ | Cancel | ✕ |

2. Click to view the document

3. Click "Save" to download the file

Please complete and revert whole revised set of Terms and Conditions instead of the signature page only.

Please make sure that you have indicate all the following details in your T&C:

1.   Initial at every page of T&C

2.   Company Name & Registration Number,

3.   Name of Authorized Signatory and Designation (Manager Level and above)

4.   Company's Stamp

5.   Date signed

Next slide is the sample of complete details in T&C

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EXAMPLE:-

ACKNOWLEDGMENT AND ACCEPTANCE

2. Company Name and Registration Number

We, [YOUR COMPANY NAME] (Company Registration No. 1234567) hereby expressly declare and acknowledge that we have read and fully understand and we further confirm our agreement and acceptance of all the terms and conditions as above stated.

We hereby covenant and undertake that we will comply strictly with and observe all the terms and conditions as above stated.

SIGNATURE

3. Name of Authorized Signatory and Designation (Manager Level and above)

....
(Signatory)
Name of Authorised Signatory & Designation: NAME, CEO
Company stamp:
Date: 31 MAY 2017

YOUR COMPANY NAME
Reg. No.
1234567
LIMITED

4. Company Stamp

5. Date signed

1. Initial at every page of T&C

Initial

Click the icon at the end of the question to upload your documents:

Question

▼ 1 Declaration on Acceptance of stipulated Terms and Conditions of Group Centralised Procurement (GCP).

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References▾

* | Yes, I accept & attach herewith the duly signed T&C ∨ |

1.2 Are you agreeable to the attached (References) General Terms and Conditions of Purchase Order for Services & Products ? * 🖩 References▾

* | Yes, I accept & attach herewith the duly signed T&C ∨ |

1.3 Are you agreeable to the attached (References) Bidder Agreement ? * 🖩
References▾

* | Yes, I accept & attach herewith duly signed Agreement ∨ |

You can "ADD" or "REMOVE" your documents and click "DONE" when is completed

View Comments

Done

The following are comments for this question/term. If you have privileges you can add/edit/remove specific comments or   *More*

Comment ↑	Attachment
○	📄 1.1 - Terms & Condition of Supplier Registration.pdf
↳	**Edit** **Remove** **Add**

1. Click "Remove" or "Add" to remove or add documents

Done

2. Click "Done" when completed

2. Complete all the mandatory fields with asterisk (*)

Question

▼ 1 Declaration on Acceptance of stipulated Terms and Conditions of Group Centralised Procurement (GCP).

Below are the mandatory fields for acceptance and you can abort the registration if you are not agreeable to such terms and conditions by clicking "Cancel" button at the top right hand corner.

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* Yes, I accept & attach herewith the duly signed T&C ⌄

1.2 Are you agreeable to the attached (References) General Terms and Conditions of Purchase Order for Services & Products ? * References▾

* Yes, I accept & attach herewith the duly signed T&C ⌄

1.3 Are you agreeable to the attached (References) Bidder Agreement ? * References▾

* Yes, I accept & attach herewith duly signed Agreement ⌄

Below are the mandatory documents that need to upload according to the question number:-

Question Number	Mandatory Documents
Question 1.1	Terms and Conditions of Supplier Registration
Question 1.2	General Terms and Conditions of Purchase Order for Goods and Services
Question 1.3	Bidder Agreement
Question 2.5	Certificate for Incorporation/Company registration number/ Form 9 (and Change Of Name Of Company/ Form 13 if applicable) / Form D&E
Question 2.9	Notification of change in the Register of Directors, Managers and Secretaries/ Directors' details/ Form 49
Question 2.20	SST Approval Letter issued by Royal Malaysian Customs (if applicable)
Question 3.2	Return for allotment of shares/ Form 24
Question 3.6	Latest year of audited Financial Statement
Question 3.7	2nd preceding year of audited Financial Statement
Question 3.8	3rd preceding year of audited Financial Statement

Genting Malaysia Berhad Requested Profile
* Indicates a required field

Your customer has specifically requested that you complete the following profile information. After you complete the requested profile information, click **Submit**. You can click **Save as Draft** to save any values you may have edited without sending the changes to your customer.

Status: Saved as draft by Alvin Khoo at 04/20/2016 05:28 PM

[Save as Draft]   [Submit]

_ey are accepted.

Question

▼ 1   Declaration on Acceptance of stipulated Terms and Conditions of Group Centralised Procurement (GCP).

Below are the mandatory fields for acceptance and you can abort the registration if you are not agreeable to such terms and conditions by clicking "Cancel" button at the top right hand corner.

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* Yes, I accept & attach herewith the duly signed T&C ∨

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* Yes, I accept & attach herewith the duly signed T&C ∨

1.3   Are you agreeable to the attached (References) Bidder Agreement ? * 📖 References▾
* Yes, I accept & attach herewith duly signed Agreement ∨

▼ 2   **Company Information**

2.1   Company Registered Name *
* Genting Malaysia Berhad

2.2   Corporate Address *
* Genting Skyway Sdn Bhd
Genting Highlands Resort
69000

[Save as Draft]   [Submit]

Click "Save as Draft" if you wish to save the details without sending and able to edit the details next time

Click "Submit" if you completed the requested profile information

Complete your company profile by filling in details in all mandatory fields with asterisk (*)

FAQs

Please access to the website _rwb.supplier.ariba.com_ and login with your registered username and password if the link expired

Notification email about Username

SAP Ariba

Welcome to Ariba Network Light Account

Thank you for registering for an Ariba Network light account. Here is some information to get you started.

Your Account Information

Company name	**Genting Malaysia Berhad (Testing)**
Administrator email	**aribatesting@rwgenting.com**
Ariba Network ID	**AN01056200957**
Username	**aribatesting@rwgenting.com**

Signing in

To sign in to your account, go to Ariba.com .

Use the username and password that you created when you registered. (Your password is encrypted, so we cannot show it here.)

Things you can do

When you sign in to Ariba Network, you can:

- Respond to any number of emailed orders.
- View up to 20 orders on the home page.
- Get limited access to features that your buyer supports, like order confirmations and ship notices.
- Check invoice status and create non-PO invoices, if your buyer supports them.
- Set up your company profile to attract potential customers.
- Submit technical questions online.
- Create user accounts.

Please click the "Forgot Username" Or "Password" button if you forgot your username or password.

Click "Customer Requested" and Select "Genting Malaysia Berhad" if you want to update profile questionnaire.

You may click the "Quick Start" Button or call Ariba Helpdesk if facing any technical issue.

Ariba Helpdesk contact by phone

i)   **1800-80-1448 for Malaysia – Will be connected to English speaker and able to request Chinese speaker (if necessary)**

ii)   **Other countries may refer to this website :**

http://www.ariba.com/help/ariba-answers/contact-us/sap-ariba-customer-support-phone-numbers

You will be notified through system email once your company being approved / rejected.

THE END

Resorts World
GENTING